

Berkshire Regional Transit Authority
Minutes of the Finance/Audit Committee

May 21, 2015
10 AM
BRTA Intermodal Transportation Center
One Columbus Avenue, Pittsfield, MA 01201

MINUTES

Berkshire Regional Transit Authority Finance/Audit Committee Members present:
Sandra Lamb, North Adams; Peter Gallant, Lanesborough; Leonard Lipton, Pittsfield

Also present: Robert Malnati and Sarah Vallieres, BRTA staff

1. **FY 16 Budget**

Mr. Malnati provided the committee the FY 16 draft budget. Mr. Lipton asked what the fuel prices were and if it was advisable to purchase now. Mr. Malnati said the thought was that due to the holiday weekend, it will go up, but then decrease again after Memorial Day. Regarding the BCC vacancy, Mr. Lipton inquired if the BRTA should allocate money towards marketing the space and Ms. Lamb asked if Soldier On had any interest. Mr. Malnati responded that he was looking into Mildred Elley, Westfield State, and the Elms; for Soldier On this is probably 2 years too early.

2. **HST Update**

Mr. Malnati updated the committee on the new providers for the HST program based transportation. Ms. Lamb asked if there was anything new with BCAC; in which the answer was no, except taking out the application for HST PT-1 transportation.

3. **URS Study**

Mr. Malnati explained the purpose and goals regarding the URS study and that it will be presented at the upcoming Board Meeting. Mr. Gallant asked if it would be more cost effective to have the operators work overtime to cover the proposed new hours rather than the expense of new hires. Mr. Malnati will be asking for the monetary amount from both the URS team and First Transit. Mr. Gallant mentioned the idea of a small bus traveling from the new boutique hotel on North Street to the Williamstown Theater Festival for the summer.

4. **Minutes**

Mr. Gallant made the motion to accept the minutes from the March 4, 2015 meeting, was seconded by Mr. Lipton and approved by all.

5. **Other Business**

None discussed.